

**DRAFT**

## Your Building Safety Pack



Address/Location:

### Health and Safety Manager contact details

Caroline Gritzner, Health and Safety Manager

[fire@thrivehomes.org.uk](mailto:fire@thrivehomes.org.uk)

Customer Services Centre: 0800 9176077

## Evacuation Policy: what to do in the event of a fire



### If a fire starts in your flat:

1. Get everyone out.
2. Close the door behind you and leave the building.
3. When you are safe, call 999.

### If a fire starts in another part of the building:

Stay put unless your flat is affected by fire or smoke.

Measures including fire protection within floors, walls and doors to each flat are in place to reduce potential fire and building safety risks to our customers.



[Click here to watch](#)

### By staying put you:

- Reduce the risk of entering a smoky corridor unnecessarily and possibly being overwhelmed by smoke.
- Allow fire fighters to tackle the fire safely and quickly without being delayed by residents coming down the stairs.

In case of  
fire



Do not use  
lift



Use the  
stairs



### Means of escape

The best escape route is usually the normal way in and out of your home.

Always use the main staircase to the ground floor and do not use the lift.

If you are unable to access the front entrance door, use the back door of your flat block that leads to the garden areas should your home possess one.

For the latest safety advice, visit: [thrivehomes.org.uk/homesafety](https://thrivehomes.org.uk/homesafety)

### Fire Authority

Address:

Distance:

### Fire Risk Assessments

Latest fire risk assessment was completed on:

Next fire risk assessment due:

### Significant findings from the fire risk assessment

### When will these works be completed?

### Building construction and cladding

Want to ask a question or raise a concern? [Click here](#) to get in touch .  
Alternatively email [fire@thrivehomes.org.uk](mailto:fire@thrivehomes.org.uk) or phone 0800 917 6077.

## Together we can keep each other safe

The safety of you and your home is of upmost importance to us, so here's how we can achieve that together.

### Our Offer



We will always ensure the communal areas to your property are safe, clean and well maintained and we carry out regular inspections to make sure they meet health & safety standards.

### Our communal inspections include:

- Annual inspection of communal lighting
- Electrical inspections to communal areas
- Communal inspections every three months to ensure walkways are safe and clear from combustible materials

### What we ask of you



Please help us to keep communal areas completely clear and test your smoke alarms on a weekly basis to ensure they are working.

If you discover any issues or health and safety concerns, report these to us straight away on **0800 917 6077** or [fire@thrivehomes.org.uk](mailto:fire@thrivehomes.org.uk)

Take a moment to read about the [Thrive Deal](#) and our [Communal Standards](#) to learn more about what we do to keep you safe in your home at: [thrivehomes.org.uk/thrivedeal](https://thrivehomes.org.uk/thrivedeal)

All information is readily available to download and print from our website and you can request us to send you a hardcopy by calling 0800 916 6077.

### Other useful links

- [Our customer engagement strategy](#)
- [Government fire safety advice in rented accommodation](#)