

Key Schedule

Address of property

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No. of keys		No. of keys	
1. Front door Yale		2. Front door Chubb	
3. Front security		4. Back door	
5. Window keys (double glazed)		6. Patio door keys	
7. Balcony door keys		8. Indoor shed keys	
9. Outside shed keys		10. Bin area keys	
11. Other		12. Other	
13. Other		TOTAL NUMBER OF KEYS	

I confirm that the above keys will be returned to Thrive Homes on termination of my tenancy. If I fail to do so, I understand that I will either be invoiced for lock changes, or my decoration grant for the new property will be reduced to cover the cost.

Tenant (Signed): Date:

Thrive Homes: Date:

On handing in keys:

Thrive Homes Rep: Date:

Receptionist: Date: Time:

Keys do not comply with above schedule