



# Small Community Grant Application



## Introduction

**Please be aware, this form is for bids of £500 or less. For bids where you require more funding than this, please use the alternative application.**

To be successful, it is important that applicants show how they intend to use the grant to make a demonstrable difference to Thrive Homes' residents and the local communities they work in.

Before you complete this form please make sure you read and understand the Guidance Notes. When completing the form please read each question carefully, and provide the relevant information where required. You may also provide additional information sheets if necessary. The electronic format of this application form can be found on our web site: <http://www.thrivehomes.org.uk>

Thrive's Business Innovation team is available for impartial guidance in filling in this application form, for further help please contact:

**Daryl Pereira**

**Tel:** 0800 917 6077

**Email:** [daryl.pereira@thrivehomes.org.uk](mailto:daryl.pereira@thrivehomes.org.uk)



**Project Title**

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**Project Group**

**Description of the organisation type:**

*(i.e. The name of the individual, group or organisation who will be developing or running the project or event)*

**Contact name (and project leader's name, if different):**

**Address:**

**Phone:**

**Email:**

**About your organisation:**

*What do you do? Please indicate whether you are a registered charity or a community project/organisation*

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## 1. Project aims

**What are you aiming to achieve with the grant? Please write bullet points with specific actions.**

*(i.e. How many residents do you intend to benefit through this grant application? How will it help the wider community? Remember that your request needs to meet our funding themes.)*



## 2. Project reason

**Please give a short description as to why you think this project or event is important.**

*Do you have any evidence or feedback from the local authority or community partners that supports your application? You do not need excessive detail here but a clear summary is useful.*

## 3. Project management and development

**How do you propose to assess the outcomes of the project/event so that they fit your aims and our funding themes?**

*Note that we would expect feedback or a review at the end of your project detailing what was achieved, that includes summarised feedback from those who have benefitted.*



#### 4. Outputs – your project timetable and spending

*Please give a brief overview of the timetable and spend breakdown for your project/event. Please tell us what you are planning to spend the grant funding on, and how it reflects Thrive's values and aims.*

#### 5. Managing risks

**What are the key risks involved in this project?**

*We expect all projects that apply via our small grant application to meet the necessary legal requirements needed to run your project or event. Please confirm you have the necessary requirements in place – if you are unsure, please contact us.*

**Do you have a track record of delivering similar, successful projects or is this a new project/event?**

*Thrive Homes welcomes project bids from many kinds of organisations, experienced and new, and will assess project bids on their individual merits.*



| Signing off your project |  |
|--------------------------|--|
| Signature:               |  |
| Printed name:            |  |
| Date:                    |  |

Please tell us where you heard about this community grant opportunity and any others you are considering:

Applications are reviewed regularly (approximately every three to four months). If your project request requires a specific start date please make that clear on your application. All completed applications should be returned either by post or email:

| Email   | Post  |
|---|---|
| <a href="mailto:enquiries@thrivehomes.org.uk">enquiries@thrivehomes.org.uk</a><br><b>OR</b><br><a href="mailto:Daryl.pereira@thrivehomes.org.uk">Daryl.pereira@thrivehomes.org.uk</a> | <b>Daryl Pereira - Customer Engagement Officer</b><br>Thrive Homes<br>Westside<br>London Road<br>Hemel Hempstead<br>HP3 9TD |

If you have questions or comments please telephone Daryl Pereira on: **0800 917 6077**



Any additional information (optional):





**Additional information:**

A large, empty rectangular box with a black border, intended for providing additional information.

**Thrive Homes, Westside, London Road, Hemel Hempstead HP3 9TD**

November 2016